

Highlands Rosedale Homeowner's Association No. Two Inc.
Minutes of the Meeting of the Board of Directors
December 19, 2017

Board Meeting – December 19, 2017

Meeting was called to order at 7:00pm at the Tom Repp residence. Quorum was established.

Attendees Present:

Tom Repp – President
Bob Berube – Vice President
Reon Onstine – Secretary
Diane Raccio – At Large
Phyllis Lord – Treasurer

Board Members Absent:

None

Proof of Notice of Meeting:

- Proof of notice was provided by the December 13, 2017 email sent by Tom Repp to all Association members.

Approval of Minutes:

- Motion by Bob Berube to approve the posted minutes from the November 11, 2017 board meeting and December 9, 2017 special meeting seconded by Phyllis Lord with unanimous approval.

Business:

- **Approval of Expenditures –**
 - The HD2 Association web site billing for the period Nov 11 2017 – Feb 11 2018 was paid by Reon Onstine. Motion by Diane Raccio and seconded by Bob Berube to approve reimbursement to Reon. Unanimously approved.
 - Motion by Diane Raccio and seconded by Phyllis Lord to approve \$13.95 for Design Scapes repair of irrigation systems.
 - Motion by Bob Berube and seconded by Phyllis Lord to approve \$75.00 for meeting room rental at the January 27 2018 annual members meeting at the Rosedale Clubhouse.
 - Motion by Bob Berube and seconded by Phyllis Lord to approve \$3,263.40 for In Bloom Lawn and Landscaping services for December 2017.

- **Landscape Maintenance Contract -**
 - Landscape maintenance agreements have been previously solicited and proposals received. Those proposals have been earlier reviewed by the Board and landscape advisory committee members (David Dimartino and Bill Leming).
 - The Board further examined the merits of each proposal. Proposals were received from West Bay, Twin Palms Landscape Care LLC, Little Farmer LLC and In Bloom Lawn & Landscaping. On December 1, 2017 In Bloom purchased the Teal Lawn portion of DesignScapes, the HD2 current landscape contractor.

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- Motion by Bob Berube and seconded by Diane Raccio to award the HD2 landscaping contract to Little Farmer LLC effective January 1, 2018 for a period of two (2) years. Unanimously approved.

- **Financial Review –**
 - Year to date income, expenses and budget were reviewed by Phyllis Lord.
 - Review and discussion of proposed budget for 2018. Motion by Bob Berube and seconded by Diane Raccio to approve the 2018 budget. Unanimously approved.

- **Board Member Vacancy - 2018**
 - December 15 was the deadline for receiving nominations for the 2018 open Board positions. As of December 15 two (2) nominations have been received – Phyllis Lord and Bill Leming. A third nomination had been received but was subsequently withdrawn. Per Florida Statute 720, an election by members is not required unless more candidates are nominated than vacancies exist. As only 2 nominations were received for 2 vacancies, motion was made by Reon Onstine and seconded by Phyllis Lord to appoint Bill Leming and Phyllis Lord to the open positions for 3 year terms beginning January 27, 2018.

- **Other Business and Open Discussion:**
 - Discussion was held on the possibility of a block party or other social gathering for HD2 members. Phyllis Lord to further review.

- **Next Meeting Date:** To be determined

- **Meeting adjourned at 8:10pm**



Reon R. Onstine
Secretary