

Highlands Rosedale Homeowner's Association No. Two Inc.
Minutes of the Meeting of the Board of Directors
November 19, 2019

Board Meeting – November 19, 2019

Meeting was called to order at 7:00 pm at the home of ReonOnstine. **Quorum was established.**

Attendees Present:

ReonOnstine – President

Bill Leming – Vice President

Diane Raccio – At Large

Phyllis Lord – Treasurer

Marsha Malone-Thompson - Secretary

Proof of Notice of Meeting:

- Proof of notice was provided by the October 27, 2019 email sent by ReonOnstine to all Association members.
- Motion by Diane Raccio to accept Marsha Malone-Thompson as secretary for the remaining term replacing the vacancy created by the resignation of Tom Repp, until January 2022, as stated in Florida Statutes Chapter 720. Motion seconded by Phyllis Lord. **Motion passed.**

Approval of Minutes:

- Motion by Bill Leming to approve the posted minutes from the June 12, 2019 board meeting and seconded by Phyllis Lord with **unanimous approval.**

Business:

- **Approval of Expenditures**
 - Cape Coral Pressure Cleaning (Roof cleaning) in the amount of \$5,510
 - Richards Plumbing (backflow) - \$814
 - Teal Lawn invoice for various homeowner's irrigation system repairs in the amount of \$22.00 + \$188 (\$210).
 - Big Earth Supply (Mulch) - \$6,991.76
 - ReonOnstine submitted for reimbursement two invoices from 1&1 Ionos in the amount of \$32.97 for quarterly costs of the Association's website for the period of 8/11/19 to 11/11/19 and \$32.97 for 11/11/19 – 2/11/19.
 - Motion made by Diane Raccio to approve afore listed expenditures totaling \$13,591.70. Motion seconded by Phyllis Lord and **unanimously approved.**
- **Treasurers Report**
 - Association member dues for the second quarter were due by October 31, 2019. As of November 20, 2019, dues have been received from all residences.
- **ARC Committee**
 - Bill Leming serves as the head of the Architectural review committee. Association policy requires submitted ARC forms to be signed by the head of the ARC committee and Diane Raccio as represented Board member.

Highlands Rosedale Homeowner's Association No. Two Inc.
Minutes of the Meeting of the Board of Directors
November 19, 2019

- **Upcoming Events**
 - ReonOnstine confirmed that Big Earth is scheduled to apply mulch by the end of November. The delay was a result of the roads being resurfaced.
 - ReonOnstine confirmed that the backflow inspections were conducted. One home did not pass inspection. The homeowner was informed that corrections were their responsibility.

- **2020 Budget**
 - ReonOnstine presented budget for 2020, including the 38th home being built on 51st Terrace E. Phyllis Lord motioned to approve the budget. Bill Leming seconded. **Motion passed.**

- **Planning for 2020 Annual Members Meeting**
 - Bill Leming will secure the 19th Hole for our annual member meeting on February 15, 2020. All members are encouraged to attend.

- **Open Board Member Position**
 - The Board of Directors is anticipating an open position for 2020. The Board will consider Members who might be interested in joining the Board of Directors.

- **Next Meeting Date:**To be determined

- **Meeting adjourned at 8:20pm**

Marsha Malone-Thompson, PhD
Secretary