

Highlands Rosedale Homeowner's Association No. Two Inc.
Minutes of the Meeting of the Board of Directors
March 4, 2017

Board Meeting – March 4, 2017

Meeting was called to order at 10:00am at the Tom Repp residence. Quorum was established.

Attendees Present:

Tom Repp – President
Bob Berube – Vice President
Reon Onstine – Secretary
Diane Raccio – At Large
Phyllis Lord – Treasurer (newly appointed Board Member)

Board Members Absent:

None

Proof of Notice of Meeting:

- Proof of notice was provided by the February 16, 2017 email sent by Tom Repp to all association members.

Approval of Minutes:

- Motion by Bob Berube to approve the posted minutes from the January 21, 2017 meeting and seconded by Diane Raccio with unanimous approval.

Business:

- **Board Member Appointment –**
 - Following the January 20, 2017 resignation of Board member Lynne Woodman, nominations to fulfill the remaining term were requested from association members.
 - The only nomination received was from Phyllis Lord.
 - Motion was made by Diane Raccio and seconded by Bob Berube to appoint Phyllis Lord to the open Board position and assign the position of Treasurer. Unanimously approved.
 - The term for Phyllis will continue until the annual members meeting in January 2018.
 - Phyllis is to complete the Homeowner's Association Board Member Certification Form within 90 days.
- **Approval of Expenditures –**
 - The HD2 Association web site billing for the period Feb 11 – May 11 2017 was paid by Reon Onstine. Motion by Bob Berube and seconded by Diane Raccio to approve reimbursement to Reon. Unanimously approved.
 - Pruning of palm trees greater than 15' in height is outside the scope of the landscaping agreement with Teal Lawn (Design Scapes of Manasota). Four additional trees over 15' have been located for pruning at a cost of \$25.00 each. Motion to approve \$100.00 for the pruning made by Diane Raccio, seconded by Bob Berube and unanimously approved.
- **Financial Review –**
 - Reon Onstine reported that member dues for the first quarter were due on February 28. Dues are still outstanding for six members. If not received by early next week, an email

Highlands Rosedale Homeowner's Association No. Two Inc.
Minutes of the Meeting of the Board of Directors
March 4, 2017

will be sent reminding of the overdue payment and the \$25.00 late fee if not received by March 31.

- **Open Discussion:**
 - Work continues on the eastern wall separating member homes from the athletic fields. Cleaning, repair as required and painting to start soon.
 - A number of homes in the association are for sale. It was noted that close monitoring is necessary to ensure that any outstanding quarterly dues are paid prior to closing.

- **Next Meeting Date:** To be determined

- **Meeting adjourned at 10:45am**



Reon R. Onstine
Secretary