

Highlands Rosedale Homeowner's Association No. Two Inc.
Minutes of the Meeting of the Board of Directors
June 12, 2019

Board Meeting – June 12, 2019

Meeting was called to order at 7:10 pm at the home of Reon Onstine. Quorum was established.

Attendees Present:

Reon Onstine – President / Secretary
Bill Leming – Vice President
Diane Raccio – At Large
Phyllis Lord – Treasurer

Proof of Notice of Meeting:

- Proof of notice was provided by the June 5, 2019 email sent by Reon Onstine to all Association members.

Approval of Minutes:

- Motion by Diane Raccio to approve the posted minutes from the January 26, 2019 board meeting and seconded by Phyllis Lord with unanimous approval.

Business:

- **Approval of Expenditures**
 - Insurance Services of Sarasota invoice in the amount of \$2,748
 - Reon Onstine submitted for reimbursement State of Florida HOA registration in the amount of \$70.00
 - Reon Onstine submitted for reimbursement an invoice from 1&1 Ionos in the amount of \$32.97 for quarterly cost of the Associations website for the period of 2/11/19 to 5/11/19.
 - Teal Lawn invoice for various homeowner's irrigation system repairs in the amount of \$702.00. This invoice was subsequently corrected by Teal after payment. A future credit of \$113.00 is due.
 - Teal Lawn invoice for high palm tree trimming in the amount of \$650.00
 - Reon Onstine submitted for reimbursement an invoice from 1&1 Ionos in the amount of \$32.97 for quarterly cost of the Associations website for the period of 5/11/19 to 8/11/19.
 - Motion made by Bill Leming to approve afore listed expenditures totaling \$4,235.94. Motion seconded by Diane Raccio and unanimously approved.
- **Treasurers Report**
 - Association member dues for the second quarter were due by May 31. As of June 12, dues have been received from all but two residences. Phyllis Lord is contacting those members as to status. Dues not received by June 30 are subject to penalty.
- **ARC Committee**
 - Bill Leming serves as the head of the Architectural review committee. Association policy requires submitted ARC forms to be signed by the head of the ARC committee and a Board member. Diane Raccio will provide the Board member signature, replacing Reon Onstine.

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- **Upcoming Events**
 - Reon Onstine confirmed that annual backflow inspections are due to be performed in August by Richard's Plumbing.
 - Reon Onstine confirmed that roof cleaning of all residences is scheduled for the last week in August by Pool Cage Plus.

- **Open Board Member Position**
 - Tom Repp resigned as Board President upon the sale of his residence and so the Board of Directors has an open position. A resignation of a Board Member allows the remaining Board to appoint someone to fill that position for the remainder of the term. The Board will consider Members who might be interested in joining the Board of Directors.

- **Annual Mulch Application**
 - Mulch has been historical applied during November. This year, road resurfacing will be occurring during the period Oct 15 – Nov 15. Due to the road work, agreement was made to delay the mulch application until December.

- **Hurricane Season**
 - Diane Raccio expressed concern with residents who are absent during the summer or who evacuate during a hurricane but do not remove or secure exterior furniture, yard decorations, etc. which become hazardous to property during hurricanes. Agreement that a memo will be sent to Members reminding of the need to secure or remove exterior items.

- **Next Meeting Date:**To be determined

- **Meeting adjourned at 8:10pm**



Reon R. Onstine
President / Secretary